

Instructions for Students: Set Up eRaider Email Forwarding

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WHO NEEDS TO? Students who regularly use another email account besides their ttu.edu email account (referred to as an 'eRaider' email account).

WHY SETUP eRAIDER EMAIL FORWARDING? Faculty at Texas Tech have access to the Raiderlink portal (www.raiderlink.ttu.edu) including the "RaiderRoster." This allows faculty to email all registered students a class they are teaching. If you don't setup email forwarding, you may not receive important messages and file attachments from your instructor.

WHAT ARE THE STEPS?

1. Go to www.eraider.ttu.edu in your computer's web browser (Internet Explorer or Safari).

2. Log in to your eRaider account with your userid and password. (If you don't know your userid or password, or need to set one up, call 742-HELP. Distance students can call toll free 1-877-484-3573.

3. Click **Manage your eRaider Account**.

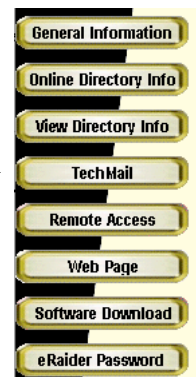
4. Click the TechMail button in the left sidebar. 

5. At the bottom of the window, click "**Click here to delete your mailbox and deliver to another e-mail address.**"

6. Type the email address you use twice and click **DELETE MAILBOX AND DELIVER TO ADDRESS ABOVE**.

7. eMail sent from your instructor(s) using the Raiderlink RaiderRoster will now be delivered to the email address you specified.

If you have more questions about these procedures, your eRaider email account, or WebCT, please call the TTU Help Desk at 742-HELP or toll free 1-877-484-3573.



Deliver to Another E-mail Service

You have chosen to delete your current TechMail mailbox and all of its contents. Please be aware that this action has the following consequences:

- All contents of your current TechMail mailbox (e-mail messages, contacts, appointments, tasks, etc.) will be **deleted**.
- Once the contents are deleted, they are **not recoverable**.
- If you have concerns regarding this action or need help preserving the contents of your mailbox prior to mailbox deletion, contact the IT Help Desk at 742-HELP (4357).

E-mail address where your e-mail should be delivered:

Re-type the e-mail address for verification: