

Graduate Academic Affairs Committee Minutes
14 September 2009
College of Education room 152

The meeting convened at noon. Present were: Jerry Parr, Lee Duemer, Tara Stevens, Zenaida Aguirre-Munoz, Reese Todd, Peggie Price, and Hansel Burley.

Dr. Burley presided over the opening of the meeting. He has spoken with the dean regarding the possibility of reconstituting the committee. In any event, the GAAC will need to address several policy issues including the role of visitors/administrators, conflicts of interest, and the general role of the committee.

Dr. Todd brought up the committee membership had not changed since the previous year, but that Faculty Council was looking into the issue. Dr. Duemer suggested Dr. Burley approach FC about developing a policy about how people should take over committee assignments from people who prematurely drop off committees.

Dr. Duemer made a motion that Dr. Parr be elected as the GAAC chair for the year, Dr. Aguirre-Munoz seconded, and Dr. Parr was unanimously elected.

The only agenda item for the meeting was how to act on new program/certification proposals. Dr. Parr will work on making electronic forms more easily accessible for faculty. Dr. Aguirre-Munoz will post the minutes from the previous year. With respect to how to act on new program/certification proposals and the general role of the GAAC, Dr. Parr will meet with Dr. Burley before our next meeting to review the specific responsibilities of the committee as detailed in the COE Faculty Handbook. This will resolve some confusion about the committee's role, and Dr. Parr will report back to the committee at our next meeting.

Committee members are asked to submit to Dr. Parr no later than Monday September 21 any thoughts or proposals regarding internal procedures (the role of visitors/administrators, conflicts of interest).

Our meeting for the fall semester will be:
Monday October 19 from noon-2PM in room
Monday November 9 from noon-2PM in room
Monday December 14 from noon-2PM in room

The meeting adjourned at 1:10pm.

Respectfully submitted,

Lee S. Duemer, Ph.D.
Associate Professor