



# Counselor Education News

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## Student Meetings for Spring, 2007

The following student meetings have been scheduled. Please note the following meetings are **required** meetings:

1. **Prospective Student Meeting** – This meeting is planned for students (prospective and/or graduate temporary) seeking admission to the Counselor Education program. This meeting is scheduled for February 20<sup>th</sup> at 6-7pm in the COE, Room 164.
2. **Admitted Student Meeting** – This meeting is scheduled for students who were admitted to begin their degree in spring, 2007. This meeting is scheduled for February 20<sup>th</sup> at 6-7pm in the COE, Room 164.
3. **Clinical Orientation Meeting** – This meeting is scheduled for students who plan to enroll in practicum during fall, 2007 or internship during summer or fall, 2007. This meeting is scheduled for February 26<sup>th</sup> from 5:30-6:45pm in the COE, Room 164.

## Site Supervisors Meeting for Spring, 2007 –

This meeting is scheduled for supervisors who supervise students enrolled in practicum or internship during spring, 2007. This meeting is scheduled for April 24<sup>th</sup> from 11:30-1pm (room to be announced). For additional information, please contact Dr. B. Hendricks, Clinical Director at [bret.hendricks@ttu.edu](mailto:bret.hendricks@ttu.edu) or 806-742-1997 X230.

## Admissions

Deadlines for applying for admission to the Counselor Education program are October 1, February 1, and June 1. Please be aware that you must submit your application to the TTU Graduate School 4-6 weeks prior to the above deadlines. Failure to submit your materials on time will result in your admissions application being delayed a semester for admission review. For additional information, please review the *Prospective MEd Student Handbook* that is available on our website ([www.educ.ttu.edu/epce/](http://www.educ.ttu.edu/epce/)).

## Transfer Credits

- Students enrolled in the Counselor Education program may transfer 6-9 hours credit providing the counseling courses to be transferred were obtained at a CACREP Accredited Counselor Education Program and are equivalent to the Counselor Education classes at TTU. Students may not transfer counseling course credits from NON-CACREP accredited programs. Students may not transfer credits for Techniques (EPCE 5357), Practicum (EPCE 5360), and Internship (EPCE 5094); these courses must be taken at TTU.

## Counselor Education Links for Students

- EPCE Website
- Master's Comps 2006
- Master's Prospective Student Handbook
- Master's Admitted Student Handbook
- Doctoral Prospective Student Handbook
- Doctoral (PhD) Admitted Student Handbook
- Program Evaluation

## Counseling Association Links

- ACA
- TCA

## Related Links

- College of Education
- CACREP
- LPC Board
- NCATE
- Raiderlink
- TechSIS
- Texas Tech University
- TTU Graduate School
- TTU Library

## Masters Comprehensive Examination

The Masters Comprehensive Examination (Masters Comp) is scheduled during fall, spring and summer semesters. The examination dates for Spring, 2007 and Summer, 2007 are March 3, 2007 and June 9, 2007. Students must apply to take the examination and deadlines are enforced. You may apply online or by contacting Ms. Mountz at [patsy.mountz@ttu.edu](mailto:patsy.mountz@ttu.edu) or 806-742-1998 x434. Study materials and information are on reserve at the LRC (2<sup>nd</sup> floor, Education Bldg.) or by contacting the publisher of the exam which is the National Board for Certified Counselors ([www.nbcc.org](http://www.nbcc.org)). Please note the study materials at the LRC cannot be checked out; the materials must be retained at the LRC. Please note that dates/times may change so please contact the web site or Ms. Mountz to be sure of the date/time for Masters Comp administration.

## Masters Comps Congratulations

Congratulations to all the students who passed Masters Comps during Fall, 2006.

## Graduate Congratulations

Congratulations to our newest graduates for Fall, 2006 and to those students who will be graduating in Spring, 2007. Best wishes to all of you!

## Practicum and Internship Reservations during Fall, 2007

If you are planning to enroll in Practicum (EPCE 5360) or Internship (EPCE 5094) during Summer or Fall, 2007 please complete a reservation form and give it to Kerry Bartel **immediately**. Prior to enrolling in practicum, students must complete all prerequisite and co-requisite requirements with the exception that a maximum of two co-requisite courses may be taken during the semester in which the student is enrolled in practicum. For more information please consult the website and review the *Admitted MEd Student Handbook and Field Experiences Handbook*. A listing of approved practicum and internship sites may be reviewed at <http://Lestat.educ.ttu.edu:8080/epce-sites/>. Please note practicum and internship sites and site supervisors must be approved. If you plan to complete a practicum or internship at a site that is not on the approved list on the web, please contact Dr. Hendricks at [bret.hendricks@TTU.edu](mailto:bret.hendricks@TTU.edu) to ask him to conduct a site visit to see if the site meets approved criteria. For site approval, the student must contact Dr. Hendricks at least three months before he/she enrolls in practicum or internship.

## Counselor Education Advisory Board

The Counselor Education Program has an Advisory Board that meets twice a year. The purpose of the Advisory Board is to make recommendations to the faculty on curriculum, accreditation, and recruitment. We appreciate all of their hard work.

The members of the Board are:

- Rudy Arredondo, Professor of Neuropsychiatry, TTHSC
- Michelle Behpour, CPS Supervisor, Child Protective Services
- Gwen Belk, Special Services Counselor, Monterey High School
- Krista Bumstead, Graduate of Counselor Education Program
- Ted Dotts, Senior Vice President, Covenant Health System
- Joe Duke, Assistant Director, TTU Career Center
- Rebecca Haskitt, Social Worker/Substance Abuse Specialist
- Steven Henderson, Director, Lubbock County Community Supervision and Corrections Department
- Larry Hess, Director of Guidance and Counseling, Lubbock Independent School District
- Greg Jones, Executive Vice President, American State Bank
- Don McCormick, Director of Texas Counseling Association Region III & School Counselor, Levelland Middle School
- Gloria Moore, Director of Special Education, SELCO
- Kim Pavlik, Director of Aging and Disabilities, Lubbock Regional MHMR
- Rev. Renae Phillips, Pastor, The Metropolitan Community Church
- Wilma Edwards Pope, Coordinator of Parenting, Family Guidance Center of Lubbock
- Charlotte Romero, School Counselor, Estacado High School
- Leon Williams, Counseling Specialist, Project Intracept LISD



## Licensed Professional Counselor Procedures

The procedures below list the steps in applying for your LPC – Intern Temporary License. Please note that you must have completed your masters degree with a focus in community counseling before you are eligible to apply for the temporary license.

- Download an application packet from the “Applications/Forms” web page, or apply online at: [www.texasonline.state.tx.us](http://www.texasonline.state.tx.us).
- Complete the application form (be sure to sign it), the practicum documentation form, and the supervisory agreement form. Enclose an official, sealed graduate transcript (or have your transcript mailed directly from the university). Enclose the processing fee and mail all materials to the address shown at the top of the application form.
- Temporary licenses are valid for 36 months and may be extended once for an additional 36 months upon proof of completing the Texas Jurisprudence Exam and payment of the extension fee prior to the expiration date.
- To take the two required examinations (NCE exam and Jurisprudence exam), before applying for the temporary license, go to [www.dshs.state.tx.us/counselor/lpc\\_exam.shtm](http://www.dshs.state.tx.us/counselor/lpc_exam.shtm). From this site you can download the registration form for the NCE exam and start the process of taking the Jurisprudence exam.

# School Counseling Certification Procedures

By Pam Tipton, EdD, TTU COE Director of Certification

If you are planning to seek School Counselor Certification, you must apply to obtain this certification. After you are admitted to the Counselor Education Program, the following are the steps that you follow:

1. Schedule an appointment with the Certification Advisor in the College of Education to complete the admission process by starting a certification file. You will need to provide service records at this time.
2. Contact your assigned faculty advisor for program overview and certification plan approval.
3. Return the signed certification plan to your Certification Advisor.
4. Keep both your faculty and certification advisors aware of your current address and phone number. Make sure you have a current and functional email address.
5. Complete professional education course work.
6. Take and pass all required exams listed below. Be aware of criteria and prep courses for exams. Students pursuing the School Counselor Certificate in Texas can initiate the state examination process during the last semester of study in the Counselor Education Program (typically during internship). Currently, TExES exams cost \$82.00 per test, and you must obtain proof of eligibility to test (barcode) from the Teacher Certification Office before registering for any exam. You can obtain this barcode by completing the procedure outlined at [www.educ.ttu.edu/certification/TEXES/barcode\\_procedure.htm](http://www.educ.ttu.edu/certification/TEXES/barcode_procedure.htm). In order for the Certification Office to recommend you to SBEC, you must complete all course work even if you pass the exam.
7. After you have completed all course work, passed all required exams, submitted an electronic portfolio based on the Texas education standards, and satisfied the required years of teaching experience, then you may apply for certification and pay the required fee through the SBEC website at [www.sbec.state.tx.us](http://www.sbec.state.tx.us).
8. Complete and turn in the "Request for SBEC Recommendation" form to the Advising Office of the College of Education, Room 106. For this procedure, see [www.educ.ttu.edu/certification/current/](http://www.educ.ttu.edu/certification/current/).
9. The College of Education will review your certification file and issue a recommendation to SBEC. To be eligible for recommendation, you must have a Texas Teaching Certificate, a Master's Degree, and two years of creditable classroom teaching experience.
10. You will receive your certificate from SBEC after the above are successfully completed.

For additional information please contact Dr. Tipton at [pam.tipton@ttu.edu](mailto:pam.tipton@ttu.edu) or call her at 742-1998 X451.

Please Note: The College of Education has a new certification web site at [www.educ.ttu.edu/certification](http://www.educ.ttu.edu/certification).

# Field Experiences: Practicum and Internship

## *Practicum EPCE 5360*



Students must satisfactorily complete one practicum for 3 semester hours of credit. Students completing a dual major (Community & School) must complete two separate practicum classes. Students enrolled in EPCE 5360 must spend a minimum of 100 clock hours at their practicum site. From the total hours, a minimum of 40 hours must be obtained in Direct Counseling with a client/student, with the remaining 60 hours obtained in Indirect and/or Direct Counseling. Students must also obtain 10 hours in Group Counseling. Prior to enrolling in practicum, **students must complete all prerequisites and co-requisite requirements with the exception that a maximum of two co-requisite courses** may be taken during the same semester the student is enrolled in practicum. Please see the *Admitted Student Handbook* and the *Field Experiences Handbook* for EPCE course prerequisites and co-requisites.

## *Internship EPCE 5094*

After the completion of practicum, students must complete a minimum of two courses in internship (3 semester hours for each course) that are taken over a minimum of 2 semesters. Some students elect to extend internship over 3 semesters in which case, students enroll in 2 hours of internship credit each of 3 semesters. In a 3 hour internship class, students must complete 300 hours at the internship site; a minimum of 120 hours must be completed in Direct Counseling with a client/student and the remaining 180 hours may be either Indirect or Direct Counseling. Students completing a dual major (Community & School) must complete 4 internship classes. **Students may not enroll in more than 3 semester hours of internship per semester.** To enroll, please contact Kerry Bartel at 742-1998 x422 or Kerry.bartel@ttu.edu. Please note completion of the reservation form does not enroll you in practicum or internship. You must contact Ms. Bartel during pre-registration to officially enroll in the class.

**Summer Internship 2007** begins May 2 and ends July 23. All site contracts for summer internship must be signed and given to Dr. Bradley by April 1. More information will be provided during spring semester in your practicum and internship classes. Please note a meeting for students enrolling in summer, 2007 Internship is scheduled for April 2 from 4-4:30pm or 5:30-6pm (student selects 30 minutes to attend) in the COE, Room 164.

**All students enrolled in Practicum and Internship *must* have student insurance prior to the first day of class.** There are various sources for acquiring student insurance. Two popular sources are the [ACA Insurance Trust, Inc. \(ACAIT\)](#) and [TCA](#).

## Chi Sigma Iota



Please consider joining Chi Sigma Iota which is a national honorary for students majoring in Counselor Education. After students are admitted to the Counselor Education Program, they may join Chi Sigma Iota after their first semester if they have a minimum GPA (grade point average) of 3.5. For additional information on joining Chi Sigma Iota, please contact Dr. Hendricks at [bret.hendricks@ttu.edu](mailto:bret.hendricks@ttu.edu) or 806-742-1998 x230.

## EPCE Faculty

### Full Time (alphabetical order):

Loretta J. Bradley, PhD Paul Whitfield Horn Professor & Coordinator,  
Counselor Education & Director, PhD Program.

Bret Hendricks, EdD Assistant Professor & Clinical Director for  
Practicum/Internship Placement

Aretha Marbley, PhD Associate Professor & Director, Community  
Counseling

Gerald Parr, PhD Professor & Director, Assessment Services

Jean Shen, DEd Assistant Professor & Director, School Counseling

### Adjunct Faculty (alphabetical order):

Kaylene Brown, PhD Adjunct Professor, Counselor Education

Perry Collins, EdD Adjunct Professor, Counselor Education

L.J. Gould, EdD Adjunct Professor, Counselor Education

Judy Jarratt, EdD Adjunct Professor, Counselor Education

Terry Waldren, PhD Adjunct Professor, Counselor Education

## Conference/Meeting Dates

### 1. American Counseling Association Conference for 2007

March 23-25, 2007  
Detroit, MI  
[www.ACA.org](http://www.ACA.org)

### 2. American Counseling Association Regional Conferences

Midwest Regional Conference  
October 4-8, 2007  
Minneapolis, MN

Southern Regional Conference  
October 18-21, 2007  
Williamsburg, VA

North Atlantic Regional Conference  
November 27-30, 2007  
(City to be announced)

Western Regional Conference  
November 8-11, 2007  
(City to be announced)

**3. American Educational Research Conference for 2007**

April 9-13, 2007  
Chicago, IL  
[www.AERA.net](http://www.AERA.net)

**4. American School Counselor Association Conference for 2007**

June 23-26, 2007  
Denver, CO  
[www.ACA.org](http://www.ACA.org)

**5. Elementary School Counselors Conference**

April 29 – May 1, 2007  
Austin, TX  
[www.TCA.org](http://www.TCA.org)

**6. National Career Development Association Conference for 2007**

July 6-8, 2007  
Seattle, WA  
[www.ACA.org](http://www.ACA.org)

**7. Texas Association for Counselor Education and Supervision  
Conference for 2007**

February 16, 2007  
Austin, TX  
[www.TXCA.org](http://www.TXCA.org)

**8. Texas Association for Counselor Education and Supervision  
Conference for 2008**

Date to be announced  
Austin, TX  
[www.TXCA.org](http://www.TXCA.org)

**9. Texas Counseling Association Conference for 2007**

November 7-10, 2007  
Corpus Christi, TX  
[www.TCA.org](http://www.TCA.org)

**10. Texas Counseling Association Lobby Days**

February 7, 2007  
March 6, 2007  
April 10, 2007  
May 1, 2007