

**Closing the Gaps P-20 Council Meeting
Texas Tech University-Health Sciences Center
June 12, 2008**

Andrea Cruce	2-1-1 Texas
Sue Ann Hansford	DARS
Marvin Stewart	Crosbyton ISD
Brandi Willis-Schreiber	Volunteer Ctr of Lubbock
Alice White	TTU-Admissions
Pam Moore	South Plains Tech Prep
Sarah Allen	South Plains Tech Prep
Bonnie Stennett	Frenship ISD
Mary Whistler	Ofc. Of Randy Neugebauer
Sheryl Santos	TTU-College of Ed.
Brenda Cox	WorkForce Solutions
David Vasquez	Lubbock ISD-Estacado
Sarah Dempsey	Chamber of Commerce
Stephen John	SPC
Norma Ritz Johnson	Chamber of Commerce
Natalie Sparks	KTXT-TV
Jill Berset	South Plains Tech Prep
June Hogue	WBU
Robbye Appling	THECB

Robbye Appling welcomed everyone and had everyone introduce themselves.

Field Specialist Status Report/Budget

Robbye Appling reported that due to reasons still not understood, the Texas Higher Education Coordinating Board decided to discontinue the Field Specialist contract two months earlier than expected (June 30, 2008). The college was notified on May 29, 2008. Appling reported that an agreement has been struck with Texas Tech University and THECB to pay her salary out of the \$20,000 grant received through Texas Tech. She went on to report that she had been told that an RFA should be made available to support Council staff sometime in the fall, but no one at THECB was able to affirm a timeline. Notice should come most likely through Dr. Santos. When asked what would happen after August 31, 2008, she responded that she didn't know if the Council would write for the money or not, or what stipulations would be a part of the contract from THECB so she felt she needed to look for other employment. In the meantime, she would do everything she could to leave behind processes and systems that would help the Council move forward. A budget was presented including her salary, benefits, and expenses for a phone and mileage. A motion was made by Alice White to accept the budget, and it was seconded by David Vasquez. Motion carried.

Marketing Projects/Budget

Robbye Appling stated that the Communications Committee felt that a web site would be advantageous for the Council to have. Four agencies were considered and samples of web sites

developed were researched. All committee members agreed that Midtown Printing and Graphics should be the chosen vendor. Appling reported that a portion of the web site would be interactive in the sense that members could enter their contact information and areas of expertise and other members would be able to sort this information in order to find cohorts serving in areas of shared or complimentary expertise. Likewise, there would be an interactive calendar that members could enter their activities on so that others around the region can participate. This information would also be programmed to self-destruct so that maintenance would not be an issue. Lack of connection to information was one of the things discussed most during the regional Closing the Gaps conference so it is Ms. Appling's hope that this site can serve to meet this need across the region. Jill Berset also recommended that Appling research the cost of making streaming video available on the site. Appling presented a budget including a web site and additional marketing materials for the P-20 Council. Additional materials would include a vinyl P-20 banner and table cover for public events, brochures (5,000), and a display board with supplies. The motion was made by Alice White to accept this budget, and was seconded by David Vasquez. Motion carried.

P-20 Long-Term Plan

Robbye Appling reviewed elements of the long-term plan required by the THECB (attached). A motion was made by Stephen John to accept and submit the plan as written, and Alice White seconded. Motion carried

Bylaws

Appling reviewed highlights of the bylaws. The method/role of voting of Council members was discussed. It was decided to move the language referring to voting by proxy and email in paragraph 3.6 to paragraph 3.7, and remove the remainder of paragraph 3.6. A motion was made by June Hogue to accept the bylaws with discussed changes, and Jill Berset seconded the motion. Motion carried.

Board Nomination Committee

At the recommendation of the Structure Committee, it was suggested by Robbye Appling that she work to assemble a Board Nominating Committee in order to keep the process of board structure moving forward. She offered to conduct as many of the processes by email as possible so that hopefully a board would be nominated and in place by August 31, 2008. The board agreed to this procedure.

Review of P-16 Workshop in Austin

Appling reported that the final required trip to Austin was made with P-20 Council members on April 15, 2008. The long-term plan was discussed, along with some items of interest to THECB.

New Business

Stephen John announced that South Plains College was named as one of the top three community colleges in the nation by Noel-Levitz, and was recognized on the basis of the success of their student retention program.

Alice White asked Robbye Appling to give an update on GO Centers. She reviewed the fact that THECB asked that oversight responsibilities be shifted to a college or university in our area, if

possible. She stated that she had been working with TTU since January to see if they were a possible candidate, but had continued to run into roadblocks. However, she had just visited with Dr. Elizabeth Hall in the Provost's office. Talks were positive, and Alice White said that she may be involved in this process. If so, she stated that her vision was to keep South Plains College and Tech Prep heavily involved. Appling reported, and Jill Berset agreed, that all details had yet to be confirmed.

Alice White also introduced Brandi Willis-Schreiber who works for the Volunteer Center of Lubbock. Brandi described her outreach responsibilities and how they might coincide with the P-20 vision.

Having no further business, the meeting adjourned.